



The 13th United Nations Congress on Crime Prevention and
Criminal Justice, Doha - Qatar, 12-19 April 2015



Reservation Request Form

Please send this completed Reservation Request form by fax or E-Mail to both the **hotel** and **National Organizing Committee** (see contact details below) before **01 April 2015**

Hotel Reservations Telephone : + 974 4422 1133 & 4422 1121 Fax : + 974 4431 5277 & 4441 1445 E-Mail : reservations@plazainn.com.qa & res@plazainn.com.qa	National Organizing Committee Telephone : + 974 2342560 Fax : + 974 44315476 E-Mail : hotelscongress@moi.gov.qa
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Nationality	
Passport Number	
Family Name	Mr / Ms / Mrs
First Name(s)	
Address	
Telephone	
Fax	
E-Mail	
Delegation Name	Country: Organization: Individual Expert:
Arrival Date (dd/mm/yy) *	
Flight Nbr & Time of Arrival (hh:mm)	
Departure Date (dd/mm/yy)	
Flight Nbr & Time of Departure (hh:mm)	

Room type (Please tick the required type)

Classic Room Single 1 person (140 USD / 500 QAR)
Classic Room Double/Twin 2 persons (165 USD / 600 QAR)

Please note that alcoholic beverages are not served / permitted in the hotel restaurants & public areas.

Credit Card Guarantee	
Please note that a credit card guarantee is required by the hotel to confirm this reservation.	Card Type <input type="checkbox"/> Visa <input type="checkbox"/> Amex <input type="checkbox"/> Diners <input type="checkbox"/> MC <input type="checkbox"/> JCB
	Card Nbr
	Expiry
	Card Holder

Reservation Link	http://www.plazainn.com.qa/reservations
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TERMS AND CONDITIONS

1) Rates are net and quoted in Qatari Riyal which includes daily buffet breakfast, 2 pcs of laundry, airport pick up and drop (one time only on arrival & departure), free upgraded to Junior Suite, local phone call, bottle of mineral water in the room, wifi internet, newspaper on request, usage of the swimming pool and gym equipments.

2) Please note that reservations will be handled in order of receipt and **subject to availability** at the hotel at the time of booking.

3) Early check in and Late check out policy:

- Early check-in charges, from 05:00 – 09:00 hrs, full room rate will be applied. From 09:00 – 13:00 hrs, half of the room rate will be applied.
- Late check-out, from 12:00 hrs until 14:00 hrs is free of charge and subject to availability.
- From 14:00 hrs until 18:00 hrs, 25% of the designated rate will be applied.
- From 18:00 hrs until 21:00 hrs, 50% of the designated rate will be applied.
- After 21:00 hrs, full night rate will be applied.
- Late check-out must be confirmed with the Front Desk at least 24 hrs prior to the check-out and will be subject to availability.

Check-in Time: From 15:00 hrs

Check-out: Maximum 12:00 hrs

Cancellation policy:

For cancellations notified after 01 April 2015 and no-shows, cancellation charge will be applied to the guest credit card. Cancellation must be done in writing by fax or email.

PO Box 22920, Al Meena St. Old Salata Area, Doha, Qatar
Tel: + 974 44221111 Fax: + 974 44411445 Website: www.plazainn.com.qa

Official use

Confirmation N°:

Confirmed by:

Date: