



Date:

Foreign Supplier's Registration Form

Supplier's Details

Name	<input type="text"/>		
Address	Building No. <input type="text"/>	Street <input type="text"/>	Area <input type="text"/>
Contact Numbers	SMS No. <input type="text"/>	Fax No. <input type="text"/>	Tel. No. <input type="text"/>
Email address	<input type="text"/>		
MANAGER	MOB.NO. <input type="text"/>	Name. <input type="text"/>	
Country Code	<input type="text"/>	Country	<input type="text"/>

Materials / services / working

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Note:

- Form to be filled/typed through MOI Website
- Additional Sheet can be used, if needed

(C.R.) Authorized Person Name:

Signature:

Supplier's Stamp:

For Official Use Only

Sign	Auditing Stamp	eligible <input type="checkbox"/> ineligible <input type="checkbox"/>	Date of Receipt
Signature Date / /		Director : Purchase Department Directive Approved <input type="checkbox"/> Rejected <input type="checkbox"/>	

Copy of Required Documents for Registration (or equivalent) :

- 1- Copy of valid Commercial Registration
- 2- Copy of valid Commercial License.
- 3- Classification Certificate.

General Conditions in case of approval:

- 1- Response to our quotation requests at the earliest before deadline .
- 2- It would not be acceptable, under any circumstances, to abstain from supply after the issuance of Purchase Order/ Work Order and Signing the contract unless there are reasonable reasons acceptable to us.
- 3- Full commitment to specifications, prices, quantities and due delivery date stated in Purchase order, Work order and Contract.
- 4- In case of non-response for (3) times, you will be suspended unless reasonable & acceptable reasons are provided.
- 5- Supply & deliver (goods/devices) to the receiving department, specified in the (Purchase order, Work order, Contract) before the due delivery date.
- 6- In case of failure or manipulation, the supplier shall be disqualified.
- 7- Ministry of Interior, represented by Purchase Department, is not obligated to send quotation requests in each and every case.
- 8- The supplier must inform us officially, in case of any modifications or alterations performed after registration.

Name of authorized signatory

Signature

Stamp

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