Advertisement No. ( ) Date : / /2016

Advertisement for Tender

Tender No.	Brief Description of Items, Works or Required Services	Tender documents to be obtained	Specialization / category	Bidding System	Tender Bond (QR)	Tender Fee (QR)	Bid Closing Date
47 **2016**	Tender Supply installation of office Furniture and Equipment	Ministry of Interior Purchase Department	General	Single Envelope	20,000	500	21/11/2016 Monday

1) Tender documents can be obtained from (Tenders & Auctions Section) Purchase Department, 2nd floor, Administrative annex – Ministry of interior Al Dafna, office No. (17) during official duty hours in accordance with authorization letter from the company. (enclose a copy valid commercial registration + Registration acknowledgment at the ministry of finance (Department of Governmental Purchasing Control) .
2) The bid must be accompanied with a provisional tender bond issued in the name of " The Chairman – Tenders and Auction committee (Ministry of Interior) payable check or bank guarantee issued by any local or approved banks operating in Qatar, valid for a minimum period of (120) days from bid closing date.
3) Offer should be valid for minimum (90) days from the tender closing date.
4) The value of performance bond to be equivalent (10%) of the value of the bid, and should be submitted as bank guarantee acceptable to any local bank or approved bank.
5) During the period of the contract, after approval of the Tenders Committee, the government entity reserves the right to increase or decrease the items, works or services.
6) Tender bid must be presented duly signed and sealed by the company and placed inside the sealed envelopes, addressed to the Chairman of the Tenders & Auctions committee (Ministry of Interior) and should be handed over to the committee secretariat based at Administrative annex of the Ministry of Interior, 2nd floor, Tel" 44849512, Fax: 44933150.
7) The closing time will be (12.00) noon on Monday as stated above and any offer delivered thereafter will not be considered.
8) Enquiries regarding the tender, should be presented to the Purchase department (Ministry of Interior) during the period from the date of receipt of tenders and up to (10) days before the closing date.
9) All bidders must enclose a copy valid commercial registration, + Registration acknowledgment at the ministry of finance (Department of Governmental Purchasing Control) and the bid that does not include this requirement will be excluded from the tender.
10) Bidders or their delegate should attend the bid opening session on closing day.
11) For enquiries, kindly contact (44849378) Email: tender@moi.gov.qa